

ANNUAL PERFORMANCE APPRAISAL

MAY 21 2015

Human Resources

Lisa Bernard

EMPLOYEE'S NAME

830023596

EMPLOYEE'S BANNER ID NO.

6088-1170-0000-090

EMPLOYEE'S 15-DIGIT POSITION NO.

Accounting Technician

EMPLOYEE'S CAREER-BANDED TITLE

Accounting Technician

EMPLOYEE'S WORKING TITLE (if applicable)

June 2014 – May 2015

EVALUATION PERIOD / WORK CYCLE

Business & Finance

DIVISION

Budget

Click here to enter section/sub-unit.

DEPARTMENT

SECTION/SUB-UNIT

Steven Mack

Yolanda Bonnette

SUPERVISOR'S NAME

NEXT LEVEL MANAGER'S NAME

Budget Director

Associate VC for Business & Finance

SUPERVISOR'S TITLE (Banded title if applicable.)

NEXT LEVEL MANAGER'S TITLE

1774

1151

1082

SUPERVISOR'S PHONE EXT.


NEXT LEVEL MANAGER'S PHONE EXT.

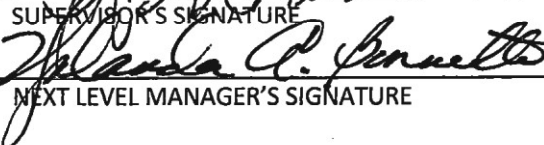
EMPLOYEE'S PHONE EXT.

OVERALL PERFORMANCE RATING (Required)

- ☐ Outstanding (O) Performance was far above the defined job expectations. The employee consistently went far beyond what is normally expected of an employee in this job. The employee's performance needs no improvement. Rating requires specific and substantial written justification.
- ☐ Very Good (VG) Performance fully met the defined job expectations and, in many instances, exceeded job expectations. The employee often went far beyond what is normally expected of an employee in this job. Rating requires specific and substantial written justification.
- ☒ Good (G) Performance met the defined job expectations. The employee successfully and solidly performed at the level, and occasionally above the level, that is normally expected of an employee in this job. Rating requires clear and concise written results statements for support.
- ☐ Below Good (G) Performance met some of the job expectations, but not all. Improvement is needed to bring the employee's performance up to the meets expectations level. Rating requires improvement plan.
- ☐ Unsatisfactory (U) Performance failed to meet the defined expectations. Performance may have required frequent, close supervision, and/or the redoing of work. The employee did not perform at the level that is normally expected of an employee in this job. Rating requires improvement plan.

SIGNATURES (Required)

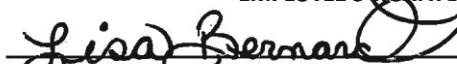

SUPERVISOR'S SIGNATURE



NEXT LEVEL MANAGER'S SIGNATURE

5/20/15
DATE

5/24/15
DATE

EMPLOYEE'S SIGNATURE DOES NOT NECESSARILY INDICATE AGREEMENT.


EMPLOYEE'S SIGNATURE


HR REVIEWER'S SIGNATURE

May 19, 2015
DATE

6/10/15
DATE